



ISAPS OFFICIAL COURSE, 23-25 MARCH 2018

The Lord Charles Hotel, Somerset West, Cape Province, South Africa

INFORMATION FOR DELEGATES

VENUE

The Lord Charles Hotel
Broadway Blvd & Main Rd, Heldervue, Cape Town, 7130
T: +27 21 855 1040
F: +27 21 855 1107
info@nh-hotels.co.za
www.nh-hotels.co.za

HOTEL & ACCOMMODATION

Please complete the applicable Booking Form and forward it directly to the hotel
Contact: Anzelika Smith
Tel +27 21 8551040 / Fax +27 21 8551107
Email: a.smith@nh-hotels.co.za
<https://www.booking.com/hotel/za/nh-the-lord-charles.html#tab-main>
[Download the Accommodation Reservation Form](#)

IMPORTANT DATES

Congress Dates: 23-25 March 2018
Early Bird closing date is 22 February 2018
Late payment fee will be applicable as from 23 February 2018
Sushi Evening: Friday 23 March 2018 at 18:10

CPD ACCREDITATION (Continuous Professional Development)

CPD points will be allocated according to the rules and regulations of the Health Professions Council of South Africa
Discovery Health is facilitating the CPD process at this event and will provide your CPD certificate online.
Please note that the ISAPS Office is no longer responsible for providing the CPD certificates.
In approximately 14 days post-congress you will be informed by sms to download your certificate from the website www.mycpd.co.za
It is important to supply your **MP number, Mobile number and Email address** on the registration form for this purpose

REGISTRATION FEES**Registrations Fees before 22 Feb 2018**

| | | |
|------------------------------------|-----------|----------|
| ISAPS Members | R 7500.00 | VAT @ 0% |
| Non ISAPS Members | R 8500.00 | VAT @ 0% |
| Registrars | R 3750.00 | VAT @ 0% |
| Daily Fee | R 4000.00 | VAT @ 0% |
| International Invited Faculty | R 0.00 | VAT @ 0% |
| Accompanying Person (social event) | R 500.00 | VAT @ 0% |

You are paying in **South Africa ZAR (R)**

Registrations Fees after 22 Feb 2018

| | | |
|------------------------------------|-----------|----------|
| ISAPS Members | R 8500.00 | VAT @ 0% |
| Non ISAPS Members | R 9500.00 | VAT @ 0% |
| Registrars | R 4250.00 | VAT @ 0% |
| Daily Fee | R 4000.00 | VAT @ 0% |
| International Invited Faculty | R 0.00 | VAT @ 0% |
| Accompanying Person (social event) | R 500.00 | VAT @ 0% |

You are paying in **South Africa ZAR (R)**

Your registration is not complete until we receive your full payment, and proof of paid-up ISAPS membership.
Please e-mail proof of payment together with your Invoice to congress@isapscourse.co.za

THERE ARE TWO PAYMENT OPTIONS

1. Credit Card Option

Payments via Virtual Card Services

After registration you will be taken through a secure online payment process

There are NO credit card facilities available at the congress venue itself. Credit card payments can ONLY be done online

2. EFT Option

Account name: ISAPS CONGRESS

Bank: First National Bank

Branch: Willowbridge **Branch code:** 21 06 55

Account number: 62285930428

International payments: SWIFT CODE: FIRNZAJJ

Reference:

Exhibitors: Insert Company Name

Delegates: Insert Your Name & Surname

Please e-mail proof of payment together with your Invoice to congress@isapscourse.co.za

CONDITIONS OF PAYMENT & REGISTRATION

Your registration is not complete until we receive your full payment, and proof of paid-up ISAPS membership.

CANCELLATION & REFUND POLICY

Written requests for refunds must be received before 3 March 2018

We may impose a cancellation fee in the event of cancellation. The cancellation fee will depend on the nature of the booking, length of notice of cancellation and reasonable potential to find alternative delegates.

The following charges will apply:

In the event of a cancellation 21 days or less (3 March 2018) prior to arrival, premature departure or a 'no show' - no refund. Please note that all other refunds are subject to a 35% handling fee on payments received

Cancellations received before 3 March 2018 will receive a full refund less R500-00 admin fee

ACCOMPANYING PERSON'S PROGRAM

See **THINGS TO DO IN THE CAPE TOWN AREA**

No formal program has been organised

When Registering, please indicate if accompanying person's will attend the Sushi Evening on Friday 23 March 2018 at 18:10

SOCIAL FUNCTION

You are invited to attend the Sushi Evening on: Friday 23 March 2018 at 18:10

Please indicate your intention when Registering Online and enjoy an evening of good food, wine and entertainment with your colleagues and partners

CONGRESS COORDINATOR

If you have any queries please contact:

Hendrika Van Der Merwe E-mail: isaps.congress@isapscourse.co.za

+27 (0)83 270 6344 or +27 (0)21 981 3081

HELP & TECHNICAL SUPPORT

If you need any information, technical support or assistance with your registration, do not hesitate to contact us at:

Virtually Clear Call Centre: +2783 607 4920

Virtually Clear E-mail: info@virtuallyclear.co.za Website: www.virtuallyclear.co.za

THINGS TO DO IN THE CAPE TOWN AREA

Major Events in the Cape Town area:

<http://www.gocapetown.co.za/>

For top quality Wining and Dining visit:

<http://www.restaurants.co.za/>

For all the golf enthusiasts:

Helderberg Village 021 855 1262

Erinvale 021 847 1906

Somerset West Country Club 021 852 2925

Strand Golf Course 021 853 6268

Vodacom Golf Village 021 852 8600

Pro – Shop 021 852 3625

Wine Routes:

Sir Lowry's Pass (15 minute drive from Somerset West):

Waterkloof Winery – Go horse riding in the vineyards or dine in world class restaurant

Onderkloof Wines

Journey's End Winery

Somerset-West (15 minute drive from Gordon's Bay)

Vergelegen Estate. Historical Farm with Winery

Morgenster Wine & Gold Medal winning Olive Estate

Stellenbosch Wine Route starting from Somerset-West

Visit <http://www.wineroute.co.za>

Birdwatching:

<http://www.sabirding.co.za/>

Tygerberg Zoo 021 884 4494

Sir Lowry's Pass - <http://www.sabirding.co.za/>

Helderberg NR - <http://www.sabirding.co.za/>

Rooi Els - <http://www.sabirding.co.za/>

Hiking Routes:

<http://www.capenature.co.za/>

Arts & Craft:

<http://www.horsetrekafrica.co.za/>

<http://www.fynbostrails.com/>

Hot Air Balloon Trips:

www.excape.co.za/ballooning.html

Culture - shows and plays:

<http://www.artscape.co.za/>

<http://www.baxter.co.za/>

Township Tours:

<http://www.sonke.org/>